

Booking Form

FOR CONFIDENTIAL FILE

Two Twenty-Four

The Guest House

224 High Level Road, Fresnaye, Cape Town, 8005

Tel: +27-21-439-8727 – info@twotwentyfour.co.za

Fax: 086-660-7766 Int Fax: +27-21-439-8715

Website: www.twotwentyfour.co.za

SMS /Text - Mobile cell : +27-82-777-1000

Surnames _____ First Name _____ No of Persons _____

NEED NAMES OF ALL OCCUPANTS

Address _____

Contact Landline no _____ Cell no _____

SOUTH AFRICAN OR OVERSEAS

e-mail Address _____

Passport/ID Number _____ Age _____ Car Reg _____

Method of Payment : Credit Card _____ Type _____ Full EFT _____ BANK

Cash balance on arrival

Credit Card Number _____ Name _____

Last 3 Digits on the reverse side of your Credit Card on signature line _____

Expiry Date ___/___/___ Rate _____ Per person per night. ~ Pvt Guestroom only

-EN SUITE

Type of Accommodation: Double – Twin – Single Room No. of nights : _____ All guestrooms non-smoking

Dates Accommodation Required **IN:** ___/___/___ + **OUT:** ___/___/___

Time of Arrival at Two Twenty-Four _____ (ESSENTIAL)

BOOK-IN TIMES UNTIL 18-00HRS –UNLESS PRIOR ARRANGEMENTS MADE - We would like to be here when you arrive !

Flight Details : Arrival Time _____ Airline _____ Flight No. _____ From _____

Terminal – Cape Town International / Cape Town Domestic

Airport Transfer -CT to Two Twenty Four @ R255.00 Yes ----- NO

Bottle of Bubbly for Airport Transfer @ R 150.00 Yes ---- NO

Booking & Cancellation Policy. Please read this carefully. Lost keys and breakages will incur charges.

A deposit is required to confirm a reservation.

This could be in the form of a payment on your credit card. You may still pay cash on arrival.

The full amount or balance is **always** payable, by cash or by credit card -on arrival.

Cancelling reservations up to a month prior to your arrival date -all deposits held will be returned in full.

Cancelling reservations less than one month but up to two weeks will get 50% of any deposits held.

Cancelling less than two weeks you will be liable for the total cost of your reservation.

In the event of premature departure, the full extent of stay, as originally booked & confirmed **-will** be charged.

I have read, - understand and agree, to the above cancellation policy and any incurred charges to my credit card.

Signed _____ Print Name _____ Date ___/___/___

The Small Print! Checkout Time is 11.00am ---- Check in Time is 14.00 to 18.00 SAST (We will happily store baggage for earlier arrival times.) Earlier/Later check in/out times by prior arrangement and subject to availability.~ Day Rooms by request.

Neither Two Twenty-Four, nor its owners nor staff accept any liability for injuries whatsoever to any persons, or loss of or damage to any property belonging to any persons whilst such persons are occupying any property at Two Twenty-Four. ~Guests swim at their own risk. ~ Right of Admission is reserved. Proof of Identity required upon check in. Ray / Andre 2008/09